

16 June 1994

COMBAT READINESS AND RESOURCES

1. Mission Statement. The mission objective of this flight is to: Plan/execute the base and unit mobility and reception plan; Train personnel for deployment; Perform staff assistance visits ensuring readiness is maintained; Prepare the transportation section of the wartime sustainment and reception plan; and Manage various resource programs.

2. Authority. AFR 75-51, Transportation Combat Readiness and Resources, provides policy and procedural guidance for this work center. This standard is the result of an objective flight phase two study and has been developed in accordance with policy and guidance from the air staff and AFMAN 38-208.

3. Applicability. This is a peacetime Air Force Manpower Standard (AFMS). This standard applies to Keesler AFB, Lackland AFB, Sheppard AFB, Maxwell AFB, Brooks AFB, Edwards AFB, Eglin AFB, Hanscom AFB, Patrick AFB, Peterson AFB, and Vandenberg AFB. This AFMS does not apply to bases scheduled for closure. This AFMS does not apply to flights which have been cost compared (OMB Circular A-76). Bases should develop negative variances to account for processes not performed or performed by contract and positive variances for processes performed but not included in the AFMS.

4. Core Composition. The core composition of this AFMS was developed for a Combat Readiness & Resources Flight to support an objective wing having a population of 3,055 authorizations.

- a. Core Flight Manpower Required. 3.0
- b. Core Range. 1 - 7
- c. Programming Factor. Base Population

5. Standard Data:

- a. Classification: Type III
- b. Approval Date: November 1993
- c. Manpower Data Source: Expert Team.
- d. Manpower Equation: See manpower matrix in para 6.

Supersedes FAC 4205, Oct 89

No. of Pages: 6

OPR: HQ AFMEA/PLDM

OCR: AFLOGMET/MEMT

Distribution: F

e. Workload Factor:

(1) Title. Base Population

(2) Definition. The total number of Air Force military and civilian personnel authorized (funded) on the installation.

(3) Source. The Unit Manpower Document (UMD) File Part A. Exclude contract manpower equivalents and GSU's.

f. Study Team:

(1) Lead Technician - TSgt Mike Conran, AFLOGMET/MEMT

(2) Functional Representative - CMSgt B. Gruller, HQ USAF/LGTX

6. Application Instructions.

- a. Determine the authorized base population by summing the authorized totals in the UMD, File Part A.
- b. Determine the Core Authorizations by using the base population with the matrix below.

Example: If the authorized base population is between 2001 - 3000, then the core authorizations are 2.

AUTHORIZED BASE POPULATION	CORE AUTHORIZATIONS
1000 - 2000	1
2001 - 3000	2
3001 - 5000	3
5001 - 7000	4
7001 - 9000	5
9001 - 12000	6
12001 - UP	7

c. Determine variance manpower. Using the applicable variance(s) (see atch 3) for your base, add/subtract to or from the manning indicated the core authorizations determined in step 6b above. This number will be the authorized strength for the Combat Readiness Flight.

7. Statement of Conditions. Standard hours of operation for Combat Readiness and Resources work centers are eight hours per day, five days per week. On occasion, assigned personnel serve overtime or irregular hours operating the Transportation Mobility Control Center (MCC).

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4 Atch

1. Work Center Description
2. Standard Manpower Table
3. Approved Variances
4. Process Analysis Summary

WORK CENTER DESCRIPTION

COMBAT READINESS AND RESOURCES

1. Plans/Executes the Mobility and Wartime Sustainment and Reception Plan for the Wing.
 - 1.1. Analyzes Operation Plan (OPLAN)/Operation Order (OPORD).
 - 1.2. Analyzes Base Mobility Plan (BMP).
 - 1.3. Implements BMP, AFR 76-6, Movements of Units in Air Force Aircraft, or appropriate directive in support of OPLAN/OPORD.
 - 1.4. Performs Airlift Control Element (ALCE) duties not in support of OPLAN/OPORD.
 - 1.5. Prepares to receive follow-on personnel, equipment, and supplies by analyzing OPLAN/OPORD.
 - 1.6. Reviews Base Reception Plan.
 - 1.7. Develops Transportation input for support plan (e.g. Noncombatant Evacuation Order (NEO), Collocated Operating Base (COB), and Air Base Ground Defense (ABGD)).
 - 1.8. Assists Air National Guard (ANG), Air Force Reserve (AFRES), and all DOD units.
2. Plans Deployment, Prepares/Executes Unit Mobility for the Transportation Squadron.
 - 2.1. Analyzes Operation Plan (OPLAN).
 - 2.2. Applies Transportation resources to requirement.
 - 2.3. Initiates action to fill shortages of OPLAN tasked equipment and supplies.
 - 2.4. Prepares tasked Transportation personnel for deployment.
 - 2.5. Evaluates personnel readiness.
 - 2.6. Evaluates equipment readiness.
 - 2.7. Develops operating procedure to deploy unit resources.
 - 2.8. Briefs commander on unit readiness.
3. Plans/Advises/Trains other Units for Deployment Preparation.
 - 3.1. Facilitates other units' deployment preparation.
 - 3.2. Instructs other units in deployment preparation (e.g. hazardous cargo and cargo preparation).
 - 3.3. Performs periodic staff assistance visit (SAV).
4. Administers the Cargo Movement Operation System (CMOS)/Transportation Operational Personal Property System (TOPS) Systems.
5. Manages Resource Programs.
 - 5.1. Manages budget.
 - 5.2. Monitors unit manning and manpower.
 - 5.3. Monitors facility project.
 - 5.4. Manages automated system.
 - 5.5. Monitors unit productivity program.
 - 5.6. Manages Status of Resources and Training Systems (SORTS).
 - 5.7. Provides Transportation input to generic plan not directly related to readiness (e.g. snow removal and hazardous waste).
 - 5.8. Schedules training.
 - 5.9. Manages support agreement
 - 5.10. Conducts self inspection.
 - 5.11. Supports conference/orientation (hosted and supported by Transportation).
 - 5.12. Oversees awards program.
 - 5.13. Performs as security manager.
 - 5.14. Performs as disaster preparedness manager.
 - 5.15. Monitors unit suggestion program.
 - 5.16. Acts as Transportation READY program point of contact.
 - 5.17. Monitors WRM program.
 - 5.18. Serves as ground safety NCO.

[illegible]

APPROVED VARIANCES

NOTE: All variances are in whole manpower unless otherwise stated.

1. TITLE: Negative Mission Variance for Large Civilian Population

DEFINITION: For those locations that have large civilian population not affected by mobility requirement.

IMPACT: -1

APPLICABILITY: Lackland AFB, Edwards AFB, and Eglin AFB.

2. TITLE: Positive Mission Variance for Excessive Mobility Equipment Supply Management.

DEFINITION: Eglin AFB Combat Readiness manages the mobility supplies and equipment for 169 mobility positions.

IMPACT. +1 AFSC 2S051

APPLICABILITY: Eglin AFB only.

PROCESS ANALYSIS SUMMARY

PROCESS TITLE	MONTHLY PROCESS TIME	PROCESS WORK UNIT COUNT	FRACTIONAL MANPOWER
Plans/Executes the mobility and Wartime Sustainment and Reception Plan for the Wing.	150.60	.87	.817
Plans Deployment, Prepares/ Executes Unit Mobility for the Transportation Squadron	0.51	27.60	.088
Plans/Advises/Trains other Units for Deployment Preparation.	0.73	29.16	.132
Administers the CMOS/TOPS System	80.35	1.00	.500
Manages Resource Programs	13.32	17.20	<u>1.425</u>
		TOTAL	2.962

Note: These processes are in priority order.